

Employment Coach, Roofs for Youth (13 Month Contract)

The Agency

The Calgary John Howard Society (CJHS) is a community-based charitable organization dedicated to reducing the incidence of crime and increasing community safety through preventative and restorative justice practices. To accomplish these ends, we provide direct services to individuals at risk, advocacy for effective responses to crime with the individuals involved and education for youth and adults in the community.

The Program

The Roofs for Youth Program (Roofs) is a Housing First program providing reintegration support for chronically disengaged and homeless youth aged 15-24 years who are at risk of involvement in the justice system without stable housing and support services. Roofs provides a continuum of services from discharge planning to housing placement and then continuous case management supports to help the youth stay out of jail, remain housed and successfully transition to adulthood.

The Employment Coach will remove significant barriers and bridge the gap to employment for participants who are unable to secure employment independently largely due to lack of employment history. Relationships with employers and other stakeholders will be built and maintained to ensure that clients obtain and retain a suitable income and that their basic needs are met. Companies will be interested and willing to hire our clients; staff will work carefully to ensure employers understand the clients and are supported to retain our clients as employees. The Employment Coach will be expected to complete financial coaching training and then provide the youth with that training to support sustainability.

The Position

The Employment Coach will assess clients, facilitate programming to enhance the case management experience of clients, and work to develop a network of interested employers. Working collaboratively, with the Roofs for Youth Residential and Case Management team, this individual will work ultimately towards the goal of helping clients graduate from our Housing First program.

Roles and Responsibilities:

- Develop employment curriculum
- Intake and assessment of clients
- Development of Individualized Program Plan with clients
- Support and assist clients in completing their goals
- Assist with program development and evaluation
- Keep up-to-date client files, case notes and running records
- Work with the Roofs for Youth Team to facilitate access to support services
- Attend Agency meetings, complete required reporting

The Employment Coach will have a post-secondary education in a relevant discipline with 3 years' experience working with the target population.

This is a one-year contract full time (40 hrs/wk) position until December, 2018

The successful candidate for the above position will have to successfully undertake a Calgary Police Information Check (CPIC) and a Child Welfare Information System [CWIS] check.

Please submit your cover letter and resume to:
kevin.johnson@cjhs.ca, Team Lead, Roofs for Youth

The Calgary John Howard Society thanks all applicants, unfortunately only those considered for an interview will be contacted.